



To Our Valued Employee!

Greetings!

As required by The Texas Workforce Commission (TWC), an amendment to the Voluntary Leave Disqualification Provision and stated in the Appeals Policy and Precedent Manual Tex 10-01-96. In connection with this, we advise all our employees to contact this office once their assignment is completed. Employees who filed for unemployment benefits will be denied as he/she failed to report to "A" Best International Placement Agency office or staff for re-assignment.

Please sign and date below understanding your obligation to inform any of the staffing agents at "A" Best International Placement Agency of your intention to work for a new assignment.

Thank you,

Romer E. Fajutag,
Chief Staffing Coordinator

Employee Signature

Print Name

Date